



IMPORTANT INFORMATION & DATES

EXHIBITOR REGISTRATION AND CREDENTIALS

Each Exhibit Personnel must have their own badge and are to be used only by Exhibit Personnel working in the show. See the below chart to determine your quantity of credentials based upon your booth type.

CREDENTIALS BY BOOTH TYPES OR SIZE

BOOTH TYPE/SIZE	CREDENTIALS
DISCOVER BEAUTY	5 Comp Badges
BEAUTY VANITIES	2 Comp Badges
9 – 21 SQ METERS	5 Comp Badges
24 – 35 SQ METERS	10 Comp Badges
36 – 47 SQ METERS	15 Comp Badges
48 – 59 SQ METERS	20 Comp Badges
60 – 71 SQ METERS	25 Comp Badges
72 – 83 SQ METERS	30 Comp Badges
84 + SQ METERS	35 Comp Badges

REGISTERING BOOTH STAFF

Exhibitor registration will open on April 28, 2026. You will receive an email from cosmoprofna@compusystems.com when registration is live. Add cosmoprofna@compusystems.com to your email whitelist to ensure you receive the registration notification without any issues.

Please follow the steps in the email to register all your booth staff. Your booth staff will not have access to the Online Directory and My Match unless they are registered.

IMPORTANT

***Please note, proper shoe attire is required during move-in/out. Anyone wanting to access the show floor during move-in/out must be wearing closed toe shoes.**

***Children under the age of 18 (including infants) will not be permitted on the show floor or in classrooms for liability reasons. No exceptions. Thank you for your understanding as we keep your event safe and professional.**

BADGE PICK UP & SHOW PASS ASSISTANCE HOURS

Thursday, July 9	8:00AM – 5:00PM
Friday, July 10	8:00AM – 5:00PM
Saturday, July 11	8:00AM – 6:00PM
Sunday, July 12	8:00AM – 6:00PM
Monday, July 13	8:00AM – 6:00PM
Tuesday, July 14	8:00AM – 2:30PM
Wednesday, July 15	8:00AM – 2:30PM



SHOW SCHEDULE

EXHIBITOR MOVE-IN

Booths over 60 sqm	Thursday, July 9	8:00AM – 5:00PM
Raw Space over 24 sqm	Friday, July 10	8:00AM – 5:00PM
All International & Domestic Exhibitors	Saturday, July 11	8:00AM – 5:00PM
All International & Domestic Exhibitors, Special Area	Sunday, July 12	8:00AM – 5:00PM

EXHIBITOR MOVE-OUT

Wednesday, July 15	3:00PM – 10:00PM
Thursday, July 16	8:00AM – 3:00PM

SHOW FLOOR HOURS

Monday, July 13	10:00AM – 6:00PM
Tuesday, July 14	10:00AM – 6:00PM
Wednesday, July 15	10:00AM – 3:00PM

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START DATES & OTHER IMPORTANT DEADLINES

APRIL 17, 2026

Recommended hotel booking date | Book your hotel (via our official Housing provider – onPeak) to save on rates and guarantee space | [Book your hotel](#)

APRIL 28, 2026

Exhibitor registration opens | Follow instructions in the email from CPNA@compusystems.com to register your booth staff

MAY 4, 2026

Online Directory opens to exhibitors | Create your company's online booth profile in the online directory | [Digital tools FAQs](#)

JUNE 8, 2026

Advanced warehouse receiving starts | Exhibitor shipping | [Connect to GES](#)

JUNE 15, 2026

Insurance submission due date | Request or submit certificate of insurance through [Exhibitor Insurance](#) (search "Informa Markets" under organizer name)

JUNE 17, 2026

Hotel rates increase | Book your hotel before room rates significantly increase | [Book your hotel](#)

JUNE 18, 2026

Incentive rates end | Decorator services (furnishings, flooring, labor, graphics) | [Connect to GES](#)

Last day to submit Booth Design Approval Request and Hanging Sign Approval Request

Last day to submit EAC COI information to GES | [Connect to GES](#)

JULY 1, 2026

Advanced warehouse receiving ends | [Connect to GES](#)

JULY 9, 2026

On-site exhibitor shipping starts | [Connect to GES](#)